



MINUTES

of the WEST ROW Parish Council meeting held on 17th August 2022 at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr M Peachey
Cllr C Bebee
Cllr T Gooch-Taylor-Balls
Cllr A Rolfe
Cllr A Goodenough
Cllr J Goodenough

In attendance: Sharon Vale - Parish Clerk
Cllr C Noble, C/Cllr L Stanbury, D/Cllr D Waldron and 3 members of the public

1. Chairman's Welcome

Cllr R Hamill presided and welcomed all to the meeting. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Sqn Ldr Andy Bell and Cllr A Booth

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.
- (d) To grant any request for dispensation as appropriate – None.



4. Public Participation (10 minutes in total)

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 20th July 2022 (**Paper A**). A motion to **APPROVE** the previous minutes was made and proposed by Cllr A Fisher and seconded by Cllr A Goodenough.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

- (a) Sqn Ldr Andy Bell – RAF Mildenhall
A readiness exercise is taking place this week between the 15th and 19th August.
- (b) D/Cllr D Waldron – Water leak at the end of Mildenhall Road has been reported and will be attended to as soon as possible.
- (c) C/Cllr L Stanbury – Currently awaiting information on the pipeline from Bexwell to Bury that is proposed to run through West Row. The Brown Tourist Signs along Cow and Sheep Drove are still pending. C/Cllr L Stanbury suggested forming speed groups within the Parish and there is funding for the equipment and training. Cllr R Hamill has attempted to form a speed watch group without success.
- (d) D/Cllr C Noble - Entering the budget round which is quite challenging due to the cost of COVID. Few challenges coming up and the Council has some hard decisions to make on services etc. There will be an impact on locality budgets for next year.

7. Planning

Street names for the Beeches Road development. The developer will apply for street names and the council will undertake a consultation with the Parish Council and ward members. The developer has first say regarding names and then the Parish Council is consulted. Parish Council suggested a few names – Hall Close, Pear Tree Place, White Horse Way and Old Fire Station Lane.



Planning application added on the night: -

Planning application – The Old Hall, Beeches Road, West Row IP28 8NY –
APPROVED – Cllr A Fisher proposed, and Cllr J Goodenough seconded.

8. Matters Relating to Governance

None.

9. Financial Matters

(a) Approval of Accounts – Payments – August 2022 (**Paper B**) – **APPROVED AND AGREED** Cllr J Goodenough proposed, and Cllr A Goodenough seconded.

(b) Approval of July 2022 Bank Reconciliation (**Paper C**) **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr C Bebee seconded.

10. Matters Relating to Street Furniture/Amenity Provision

(a) Update on Footpaths/Bridleway Projects – Footpath from Friday Street across playing fields that cuts through the allotments. Documentation awaiting to be signed by landowner (Mildenhall Parish Charities). Defer until September.

(b) Report on Speed Indicator Device Findings – Generally a slight improvement from all sites apart from Pott Hall Road.

(c) SID post Ferry Lane to Hurdle Drove – Ferry Lane post is too close to the road. Cllr A Fisher to ask the contractors to remove post from Ferry Lane and re position to Hurdle Drove so that we can install a solar panel on the larger post. The smaller post from Hurdle Drove will then be repositioned to the other end of Pott Hall Road where a smaller speed sign will be erected.
APPROVED and AGREED Cllr A Fisher proposed, and Cllr T Gooch-Taylor-Balls seconded.

(d) Update on Footpath 30 along river at bottom of The Gravel – the bank is very eroded and WRPC had a meeting with SCC a few years ago regarding this. Cllr M Peachey served a legal notice under the highways act to SCC for them to repair this within 6 months. SCC have since cut back the vegetation. Cllr M Peachey has had an email from SCC to say they are getting quotes to get the bank repair work done. SCC will be speaking to the Environmental Agency and the Landowner. It was suggested that we give SCC until the end of the year and if nothing is done, we then serve notice upon them again.
Defer.

(e) Update on Footpath for Cricks Road into Church Road – Defer.



- (f) Update on hedging along footpath running from Ferry Lane to the Church – Clerk to write to Barry Rolfe and Donna Spraggins about permission to gain access on their land to cut back the hedging.
- (g) Update on the hedge cutting on the S bend along Friday Street – Cllr A Goodenough has spoken to Les Rolfe and the work will be carried out shortly once a quotation has been received.
- (h) Update on Brown Tourist signs along Cow and Sheep Drove – C/Cllr L Stanbury continues to work on this.
- (i) SCC Development. Update from Cemetery consultant and Environmental Agency. To open the new cemetery, we need planning permission from WSC and a permit from the EA. The main issue is the water table level. Additional holes need to be drilled and monitored for a year re the water table. Cllr M Peachey to speak to Trevor Norman about drilling holes on his land. Cllr M Peachey has written to WSC to make sure we will get planning permission for the cemetery before we go ahead with the EA work. Council **APPROVED AND AGREED** to spending up to £10K from the allocated reserves towards further investigation costs. Cllr A Fisher proposed, and Cllr C Bebee seconded.
- (j) Update on SCC Development – Cllr M Peachey still in contact with SCC and WSC - little progress. Planning application not been decided. Update in another month.
- (k) Update on defibrillator – Defer until September.
- (l) Update on Beacon landscaping – Cllr R Hamill awaiting quote for this to be levelled with topsoil. Defer until September. Cllr M Peachey said he would arrange for the bunting to be taken down.

11. Other Working Party Updates/Reports

- (a) Update on Emergency Plan Policy – WSC is helping us with the plan. Work in progress.
- (b) Litter picking afternoon has been agreed along Crooks Drove and Cow and Sheep Drove on Wednesday August 24th at 2pm.
- (c) Village litter pick Saturday 3rd September at 10am
- (d) Update on Coat of Arms – No update. Cllr R Hamill to investigate costings. Defer.
- (e) Councillor photographs – Cllr T Gooch-Taylor-Balls to provide photo.
- (f) Echo/Parish Magazine – Meeting on 22nd August at 10am in the Church Hall.
- (g) Neighbourhood Plan – Meeting arranged for Monday 22nd August at 7pm in the Church Hall to discuss the residents' survey



12. Household Support Grant

Grants are available up to £20K for distribution to people who are struggling. Food vouchers can be provided. Cllr R Hamill to make further enquires. Defer.

13. Allotment Matters

Council **APPROVED AND AGEED** that the Allotment Association can approve their own expenses up to £500 for us to pay on their behalf. Cllr C Bebee proposed, and Cllr T Gooch-Taylor-Balls seconded.

It was **APPROVED AND AGREED** to pay £100.80 for Public Liability insurance for the allotments. Cllr A Fisher proposed, and Cllr J Goodenough seconded.

Cllr A Rolfe asked when he would be paid for work he did in clearing overgrown allotments several months ago. No invoice had ever been received for the work. Cllr A Rolfe said he would have done it cheap but did not give a figure. Following a debate, Cllr A Rolfe handed a written resignation to the clerk and left the meeting. Further debate followed. In the absence of an invoice Cllr M Peachey proposed to pay Cllr A Rolfe £100 towards work done on the allotments and give him the opportunity to withdraw his resignation. **APPROVED AND AGREED.** Seconded by Cllr T Gooch-Taylor-Balls.

14. Events 2022

- (a) Cllr T Gooch Taylor-Balls to make enquiries regarding the wreaths.
- (b) Parish Council Civic Dinner in late November - Close
- (c) Distribution of excess Platinum Gifts – Close
- (d) Bi-Annual Fete – Horkey – It was agreed to hold this event every 2 years. Close.
- (e) 40th Annual Joan Mann Special Sports Day at RAF Mildenhall on 30th September – Any Cllrs welcome to attend. RSVP to Natalie Murphy / Community Relations Adviser by 5th September.

15. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr M Peachey proposed to pay Cllr A Rolfe £100 towards work done on the allotments and give him the opportunity to withdraw his resignation.

Cllr A Fisher and Cllr R Hamill attended BBQ at RAF Mildenhall.

Cllr A Goodenough enquired if the streetlights could be switched off earlier to save money. It was decided to leave the lights as they are.

Cllr M Peachey suggested to ask Nev Peachey about access to Popes Farm footpath

Cllr A Fisher said Gaynor Fisher and 2 or 3 of the choir would like to keep the choir going and sing when we switch on the lights at Christmas.



16. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

The meeting then closed at 9:50pm

A handwritten signature in blue ink, appearing to be 'RKH'.